

ClassXP Emergency Card Codes

SASI has a database containing parental permission for student information to be placed on our web sites. To access this,

1. Click on a student.
2. Pull down the **Personal** menu.
3. Select **Demographics**.
4. On page 1 (the emergency card, in the lower right-hand corner are spaces for PEL and EHs. If it is blank, then it is OK to include that information on the school web site. If it has an "N", then it is **not** OK.

"**EH1**" refers to release of name, address, or phone number to school-related organizations.

"**EH2**" refers to a child's photograph that may appear in media publications.

"**EH3**" refers to a child's photograph in any Internet published work.

"**EH4**" refers to a child's first name and initial in any Internet published work (last names should never be used).